



Second IQAC
Meeting
4-12-2018

IQAC Cell

<u>Name</u>	<u>Designation</u>	<u>Signature</u>
Dr. Alok Agrawal	Sr. Most Teacher / Principal	AAp
Dr. Manisha	Member, Managing Committee	D
Dr. P.K. Sharma	Coordinator NAAC	Bz
Sh. Rakish Chaturvedi	Senior Administrative officer	RK - sr
Dr. A.S. Singh	Teacher-1	ASs
Dr. Swati Shukla	Teacher-2	Shukla
Dr. Ruchira	Teacher-3	Ruchira
Sh. Puneet Goyal	Local Distinguished Person	Puneet
Sh. S.P. Bhanot	Parent	S.P. Bhanot
Mr. ^{Seharat} Satyak Ahtawat	Student (919323885)	Seharat
Ms. Mamta	Alumni	Mamta

Date of Meeting! - 04-12-2018



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Agenda

- (i) Approval of Minutes of Previous Meeting.
- (ii) Updation of fire fighting device.
- (iii) Updation of library automation software.
- (iv) Regarding arrangement of Mess in hostel.
- (v) Any other points with the permission of chair.

IQAC

Coordinator

AA/1

AA

B



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Meetings
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ACTION TAKEN REPORT

- (i) The minutes of previous meeting held on 2nd July 2018 was read by Dr. P.K. Sharma, coordinator NAAC. The minutes were approved by the members of IQAC, present in the meeting.
- (ii) Dr. Omkant, coordinator fire fighting system in the college produced a report that all the devices are updated. Members of IQAC appreciated the report.
- (iii) Principal had given direction to Mrs. Vineeta Dhyani (librarian) to update the library automation and to make it more user friendly.
- (iv) Dr. Manisha, coordinator of hostel arrangements was advised to make alternative arrangements in the hostel for mess. Some complaints were raised by the girls residing in the hostel.
- (v) Ms. Zainab Rao scored highest marks in M.Sc. Biotechnology & top the university and appreciated in the assembly of college.

IQAC

Coordinator

AK
BW

AA